

Laurel Caverns Conservancy

2024 Job Application Form

Name _____

Date _____

Address _____

Phone _____ E-mail _____

Please answer the following statements with a T (true) or F (false).

1. _____ By my first day of work, I will be 18 years old or older and possess a valid driver's license.
2. _____ I am aware the 2024 starting wage rate is \$17.00 per hour.
3. _____ By my first day of work, I will be able to produce a Pennsylvania Department of Human Services: Child Abuse History Certification valid for the current year. (Contact: Childline and Abuse Registry, P O Box 8053, Harrisburg, PA 17105-8053; PH: 1-877-371-5422; or go to www.dhs.pa.gov; or email: kids@safe.pa.gov)
4. _____ By my first day of work, I will be able to produce a Pennsylvania State Police Criminal Record Check, valid for the current year, which shows I have no history of violence or crimes against children. (Contact: <https://epatch.state.pa.us> or phone: 1-888-783-7972 for help. Note: you might have to download and print directly from their website.) Only violence against persons is of concern; other issues are ignored and deleted by us.
5. _____ If my lawful residence has not been in Pennsylvania for at least the past five years, by my first day of work, I will be able to also produce an FBI Criminal Record Check, valid for the current year, which shows I have no history of violence or crimes against children. (Contact: <https://epatch.state.pa.us> or phone: 1-888-783-7972 for help. Note: you might have to download and print directly from their website.) Only violence against persons is of concern; other issues are ignored and deleted by us
6. _____ I am aware I can access Laurel Caverns Conservancy Employment Policies at LaurelCaverns.com/employment.
7. _____ With or without reasonable accommodation, I am willing and able to take up to five one-hour tours over an 8-hour period where each will require me to walk down, then up, five flights of stairs, within one hour.

Please circle the days on which you wish to be scheduled in those months you wish to work.

Apr	All	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	None
May	All	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	None
Jun	All	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	None
Jul	All	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	None
Aug	All	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	None
Sep	All	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	None
Oct	All	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	None

For the following job openings, please circle your preference level for doing each, making 1 the most preferred and so on. Put a 0 if there is no preference.

- [____ Lighted Cave Tour Conductor] [____ Upper Caving Instructor] [____ Lower Caving Instructor]
[____ Building maintenance] [____ Construction/ladder work] [____ Self-guided Tour Monitor]

COMMENTS: _____

Signature: _____

Date: _____

Return to: Laurel Caverns - P. O. Box 62 - Hopwood, PA 15445